

CSRA Credit Recovery Adult High School Diploma Program



Program Includes:

- Self-Paced, Online learning
- Certified Teachers
- Tutoring
- Proctored Exams
- Work-readiness Training
- Career Coaching

**Need a high school diploma?
Lacking 6 credits or less from getting a diploma?
Did you attend a Richmond County School?
Do you currently reside in Richmond County?
Do you want better career opportunities?**

WE CAN HELP!

CSRA Credit Recovery Adult High School Diploma Program is a program offered by Richmond County Board of Education (RCBOE) and funded through the Workforce Innovation and Opportunity Act (WIOA) program and the CSRA Regional Commission to help an individual to receive a high school diploma. It prepares individuals who did not initially succeed in obtaining course credit, with the opportunity to take or retake a course to earn credit towards graduation. Ideal candidates are those that are in need of a diploma to become successful in a workplace or to advance in a career. The program is free of charge to individuals who meet program eligibility requirements.

What is Credit Recovery?

- Credit Recovery provides a flexible learning experience with online courses.
- Courses are fully aligned with the state standards.
- Unit post tests are proctored at the local school.
- All courses require either a final exam or End-of-course-test (EOC).
- Enrollees are able to learn at their own pace.
- Additional tutoring or study skills are available in various subject matters.

How to apply for credit recovery?

Contact your Richmond County Board of Education (RCBOE) office to complete an interest application and to have your transcript evaluated. RCBOE will forward your information to the CSRA Regional Commission Workforce Program for eligibility requirements.

If you would like more information about the CSRA Credit Recovery

Adult High School Diploma Program, please contact the RCBOE to obtain an interest Application and to have your name added to the list. Previous applicants must reapply.

Richmond County Board of Education

864 Broad Street
Augusta, GA 30901
706-826-1000



CSRA Credit Recovery Adult High School Diploma Program



Program Requirements:

1. Must have attended a school in Richmond County.
2. Must be a resident of Richmond County.
3. Must be at least 18 years of age and older.
4. Must need **(6)** course credits or less to obtain high school diploma.
5. Must be available for class Monday through Thursday from 4:00pm-7:00pm*.
6. Must be willing to actively participate by attending afternoon sessions on a regular basis.
7. Must be willing to complete your high school diploma within one (1) calendar school year.
8. Must be willing to work toward your career goals.
9. Must be willing to provide contact information during the program and upon completion for job placement and follow up required for funding.

**Classes are self-paced and online but participant must make an effort to attend classes to successfully complete the program.*

*This program is offered through a partnership between the Richmond County Board of Education, Workforce Innovation & Opportunity Act (WIOA) Program and CSRA Regional Commission. There is **NO** cost for eligible participants.*

Program Requirements:

- Transcript Evaluation from RCBOE
- Driver's License/ Picture ID (*State/Gov't Issued*)
- Social Security Card (**Must be signed**)
- Birth Certificate
- Selective Services Verification (Males 18+)
- Proof of Public Assistance (*TANF, SNAP, SSI*) **-OR-**
- Proof of Income (*Pay Stubs, UI Printout*) **last 6 months**
Additional documents and information are needed upon request.

Must attend a WIOA Orientation to qualify.

Classes will be at Tubman Education Center, 1740 Walton Way

Equal Opportunity Employer/Program

Auxiliary aids and services available upon request to individuals with disabilities Georgia Relay Service - TTY/TDD - Dial 7-1-1

CSRA Credit Recovery Adult High School Diploma Program



CSRA Credit Recovery Program Application

Full Legal Name: _____

Maiden Name or Other Name Used in High School: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Preferred Phone(s): _____

Email Address: _____

Date of Birth: _____ Last Four Digits of SSN: _____

Gender: (optional) Male Female

What year did you last attend high school? _____

What was the last grade you completed? _____

Name of High School: _____

Have you taken the TABE within the last 6 mos.? YES NO

TABE Scores (attach a copy of results): Math: _____ Reading: _____

Have you attempted the GED: YES NO

If so, where? _____

RCBOE Official Use:

Date Application Received: _____

Credits Needed: _____

Courses Needed(Please attach course list):

Refer to WIOA: YES NO

Evaluated by: _____ Date: _____

Comments:

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Questionnaire

How did you hear about Credit Recovery? (Please circle)

Friend Family School Referral Library Job Fair Brochure Newspaper Internet
Business Services

Other (please specify) _____

Employment Status:

Are you currently employed? (circle one) Yes No

Work History (Current or Last Employer/Job Title): _____

Do you have reliable transportation to get to training or employment? Yes No

I'm interested in:

____ Looking for employment

____ Getting my Diploma

____ Resume Assistance

____ Training/Education Assistance

____ Supportive Services (Transportation/Childcare)

____ Workshops (Interview skills, Dress for Success, Budget Management, etc.)

____ Other (Please Specify) _____

Why are you interested in attending the CSRA Credit Recovery Adult High School Diploma Program?

What are your plans after you obtain your high school diploma?

By signing this application, I certify my application information is true and correct to the best of my knowledge. I give permission to Richmond County Board of Education to forward my transcripts, grades, course completion information, and last school of attendance information to CSRA Regional Commission for program eligibility. I understand falsification or omission of information may result in denial or rescinding of admission to CSRA Credit Recovery Adult High School Diploma Program. Completion of this application does not guarantee acceptance into WIOA program.

Applicant's Signature: _____ Date: _____

Equal Opportunity Employer/Program